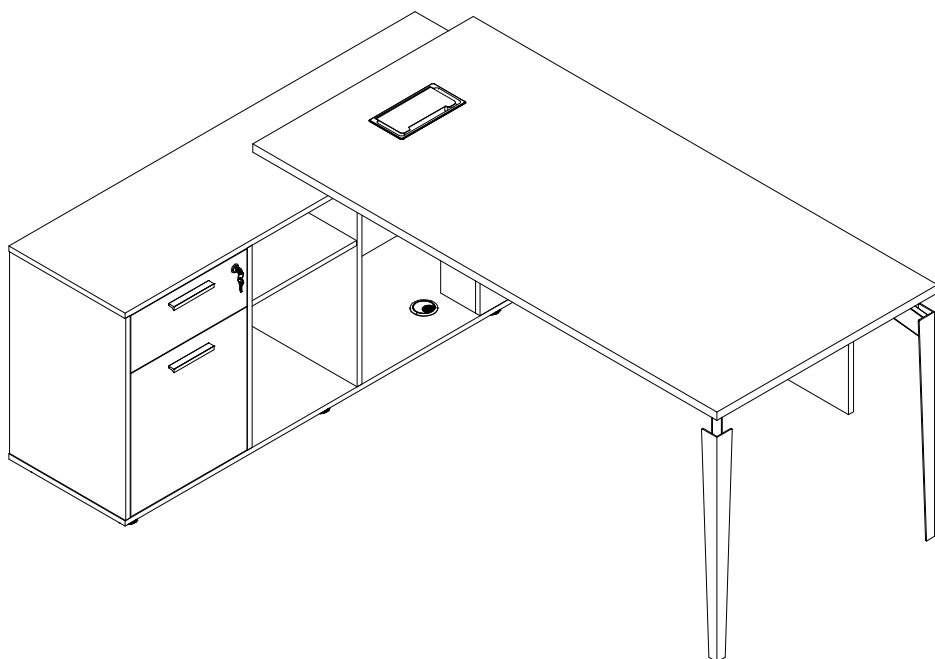


# DG08-DO118 Executive Desk

## ASSEMBLY INSTRUCTION

The DG08-DO118 Executive Desk should be packaged in 3 cartons.  
The cartons should be marked as 1 of 3, 2 of 3 and 3 of 3



DG08-DO118 Executive Desk	Model No.	Dimension	Carton Qty
	DG08-DO118	1800W*1400D*750H	3

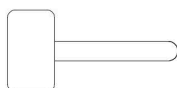
**120 MINS**

**2 PERSONS  
ASSEMBLY**

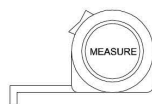
### REQUIRED ASSEMBLY TOOLS



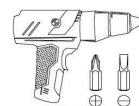
POZI SCREWDRIVER



HAMMER



MEASURING TAPE



DRILL

# ELLIS 180CM L-SHAPED EXECUTIVE DESK

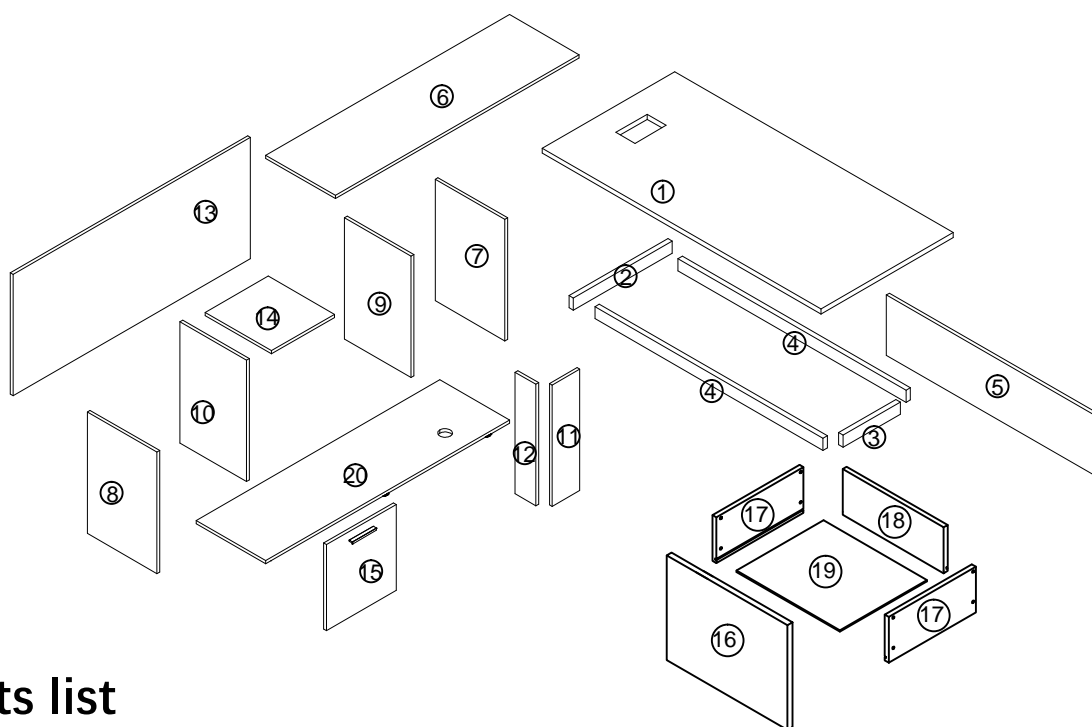
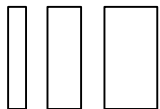
## ITEM NO: DG08-D0118

### **Tips before you start:**

1. Please check that all parts are present before you start the assembly of your furniture.
2. For ease and speed of assembly, we recommend that before you commence each step of the assembly, that you identify all the parts required for that step.
3. For larger items, please ensure that you have sufficient space and people ( as indicated on page 1 ) to assemble your product safely.
4. We recommend that, where possible, all items are assembled near to the area in which they will be placed in use, to avoid moving the product unnecessarily once assembled.
5. For the protection of your furniture, we recommend that the product is placed on a protected surface during assembly to prevent any damage.
6. During assembly please take care not to over-tighten any fittings, as this may damage the product.
7. Always place the product on a flat, steady and stable surface.
8. Do not stand on the product. Do not use the product as a stepladder.
9. This product is intended for indoor, household use only as it is non industrial product.

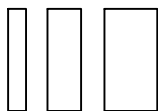
### **Care and Maintenance of your Furniture**

- ☒ Please periodically check all fittings and re-tighten as necessary.
- ☒ To clean your item, please use a damp cloth and wipe clean.
- ☒ Never allow any kind of liquid to remain on your furniture. Absorption can cause wood to warp or finishes to de-laminate.
- ☒ Please do not place hot item ( e.g. hot drinks ) directly on to the wood surface.
- ☒ Please do not drag or pull your furniture.



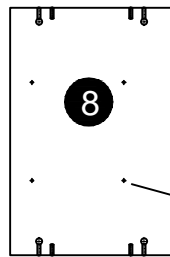
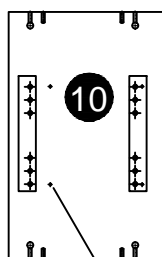
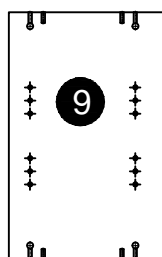
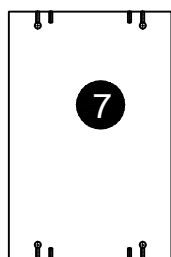
### ■ Parts list

NO.	Dimension	QTY	Drawing
1	1600*760*25	1	
2	568*60*25	1	
3	405*60*25	1	
4	1351*60*25	2	
5	1100*300*16	1	
6	1400*400*16	1	
7	603*396*16	1	
8	603*396*16	1	



## ■ Parts list

NO.	Dimension	QTY	Drawing
9	603*378*16	1	
10	603*378*16	1	
11	603*160*16	1	
12	603*120*16	1	
13	1364*603*16	1	
14	360*374*16	1	
15	400*397*16	1	
16	400*200*16	1	
17	350*120*16	2	
18	346*120*16	1	
19	355*343*4	1	
20	1400*400*16	1	





























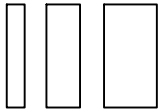
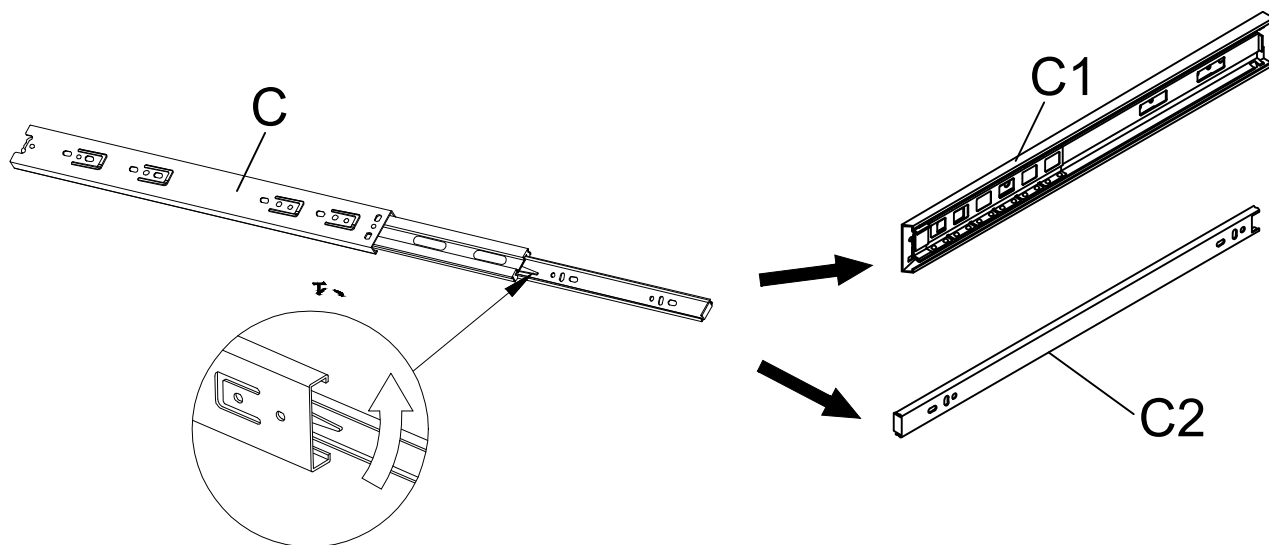
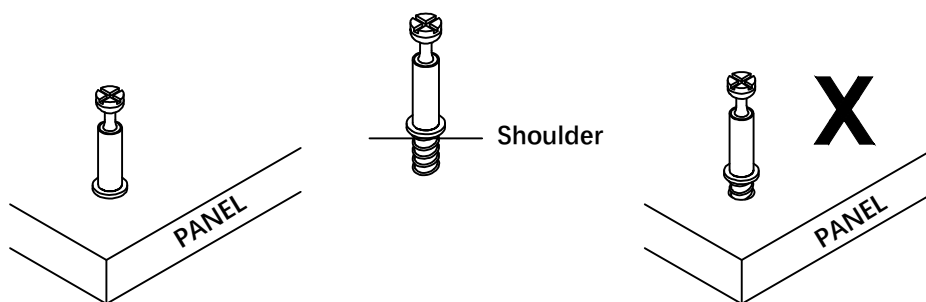
Pre insert hole

Pre insert hole

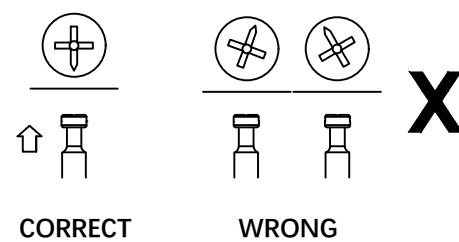
**Warm Notice! :**  
Boards sizes are same, but with different holes.

## ■ Fixing List

NO.	Description	Size(MM)		QTY	NO.	Description	Size(MM)		QTY
A1	Cam Lock	Ø15*11.5		40	A2	Cam bolt	Ø6*32		40
B	Wood dowel	Ø8*30		20	C		12"		2
D	Round wire case			1	E	Hinge			2
F		23*13*9		4	G	Circle leg	Ø50*30		6
H	Self tapping screw	3.5*12		18	I	Self tapping screw	4*16		60
J	Self tapping screw	4*20		30	K	Self tapping screw	3.5*35		4
L	Self tapping screw	5*20		12	M	lock & lock piece		 1	 1
N	Screw	M4*20		4	O	Screw	M6*16		4
P				1	Q		170*75*25		2
R	Handle			2	S				2
T				2	U	Stickers	Ø20		40
V	Wire Case			1	W	Bracket	50 * 50 * 30		2
X	Bracket	16*16*32		5	Y				

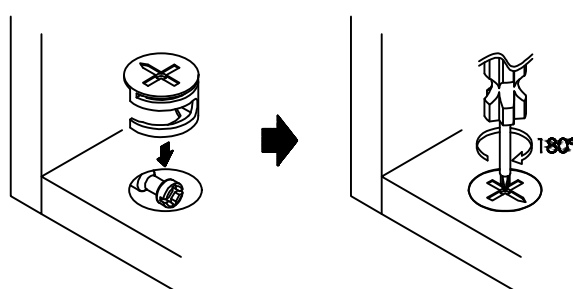
**Tips before you start:****QUICKFIT**

Tighten quickfit until shoulder is flush with panel. Do not overtighten or undertighten.

**CAM LOCK**

When fitting cam lock, ensure starting position is correct before you insert connecting quickfit.

Quickfit head should be in the centre of the camlock when the two panels are joined. Cam lock should be inserted before quickfit.

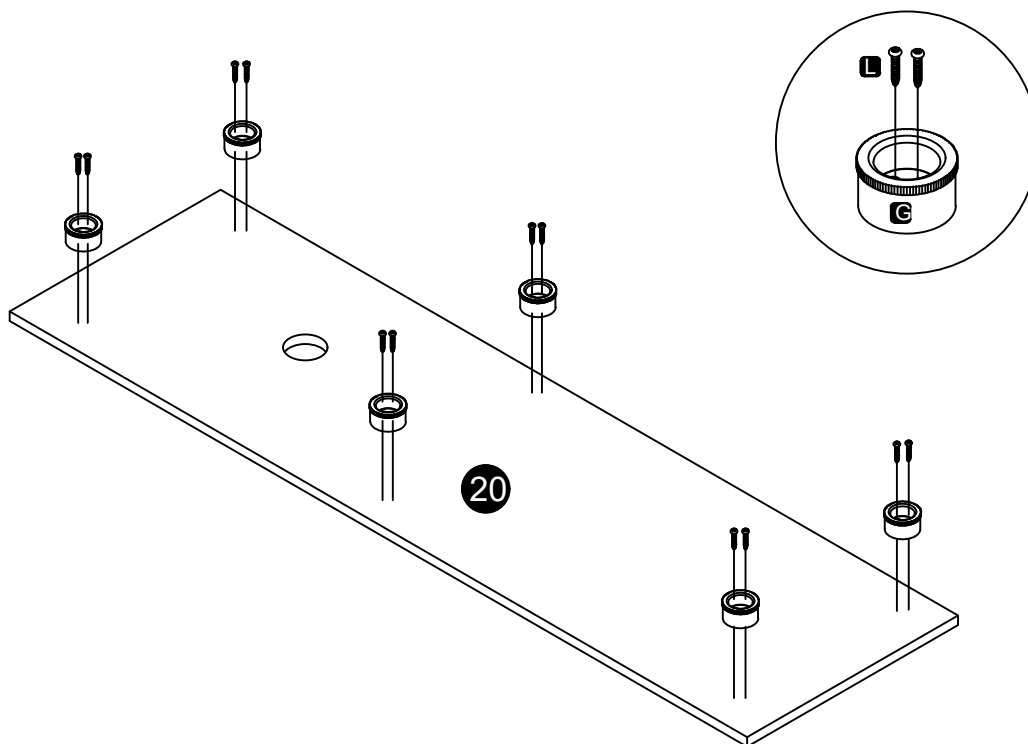


Turn camlock clockwise to tighten.



## ■ Assembly Steps

1



### ■ SCREWS

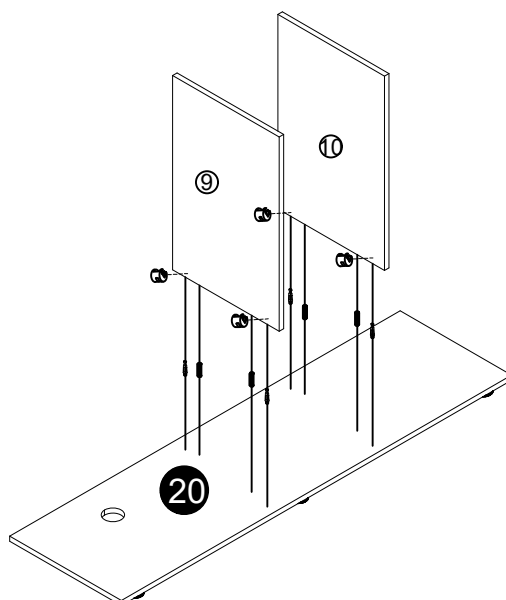
**G**  $\varnothing 50 \times 30$

 X 6

**L** 5\*20

 X 12

2

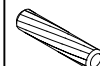


### ■ SCREWS

**A2**  $\varnothing 6 \times 32$

 X 4

**B**  $\varnothing 8 \times 30$

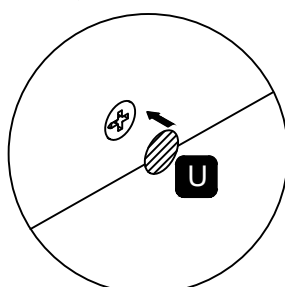
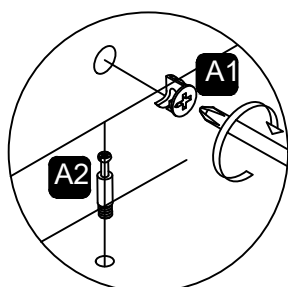
 X 4

**A1**  $\varnothing 15 \times 11.5$

 X 4

**U**

 X 4



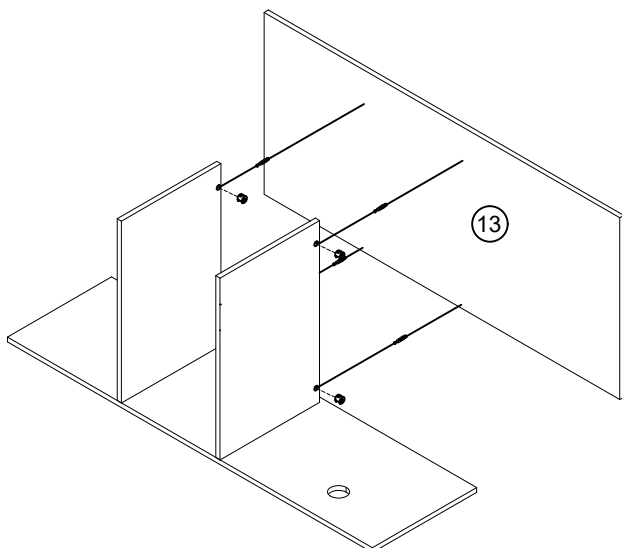


DG08-DO118


P.8


## ■ Assembly Steps

3

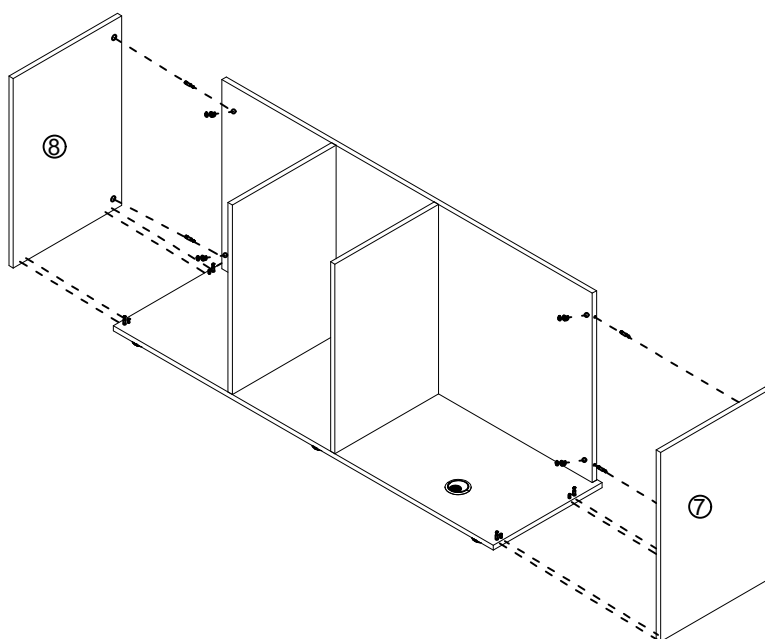


### ■ SCREWS


**A2**  $\varnothing 6 \times 32$   
 X 4


**A1**  $\varnothing 15 \times 11.5$   
 X 4

4




### ■ SCREWS

**A2**  $\varnothing 6 \times 32$   
 X 8

**B**  $\varnothing 8 \times 30$   
 X 4

**A1**  $\varnothing 15 \times 11.5$   
 X 8

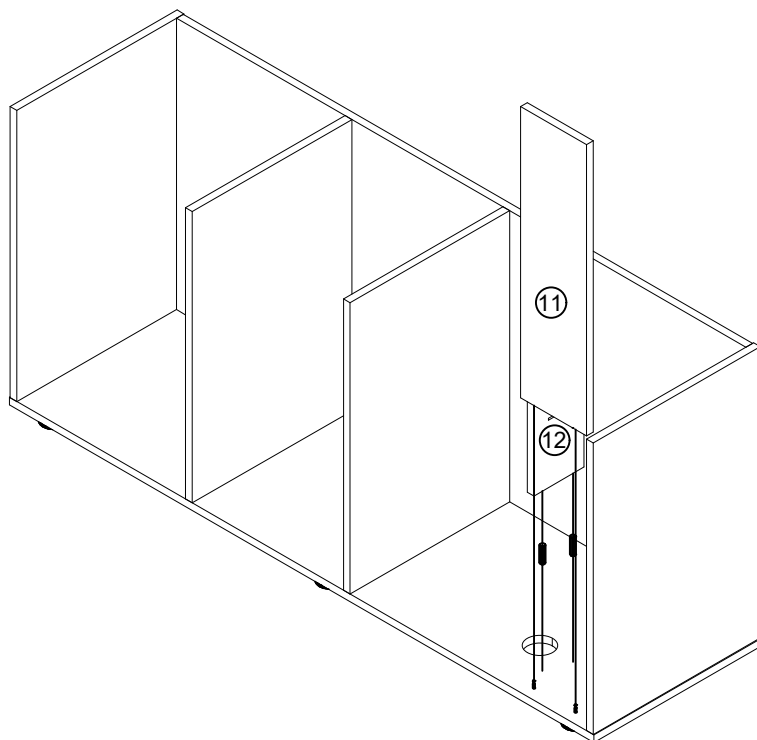
**U**  
 X 12





## ■ Assembly Steps

5



### ■ SCREWS

**A2**  $\varnothing 6 \times 32$



X 2

**B**  $\varnothing 8 \times 30$



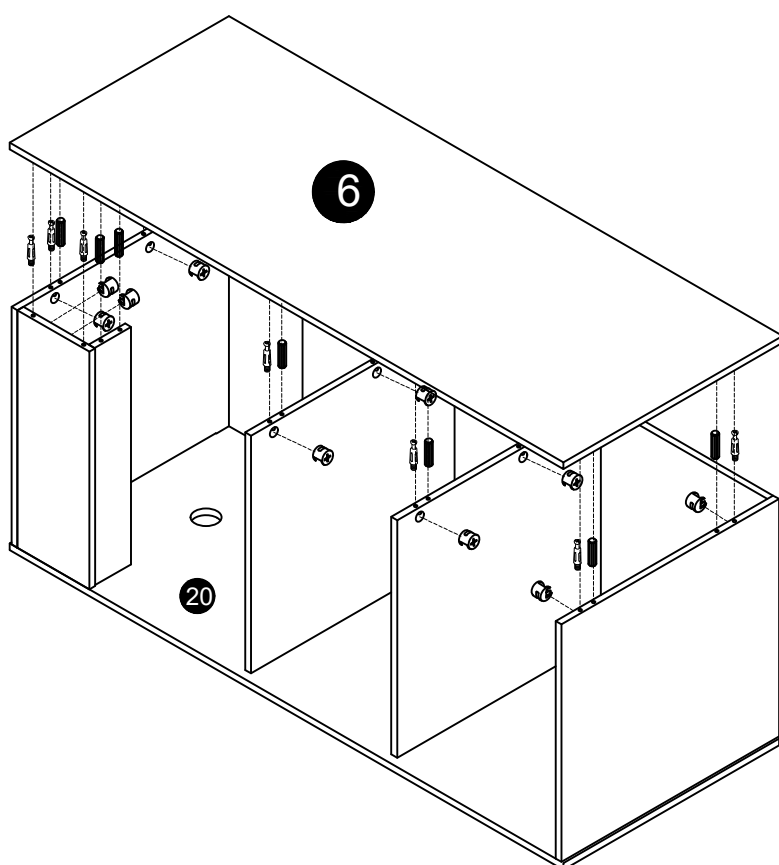
X 2

**A1**  $\varnothing 15 \times 11.5$



X 2

6



### ■ SCREWS

**A2**  $\varnothing 6 \times 32$



X 10

**B**  $\varnothing 8 \times 30$



X 10

**A1**  $\varnothing 15 \times 11.5$



X 10

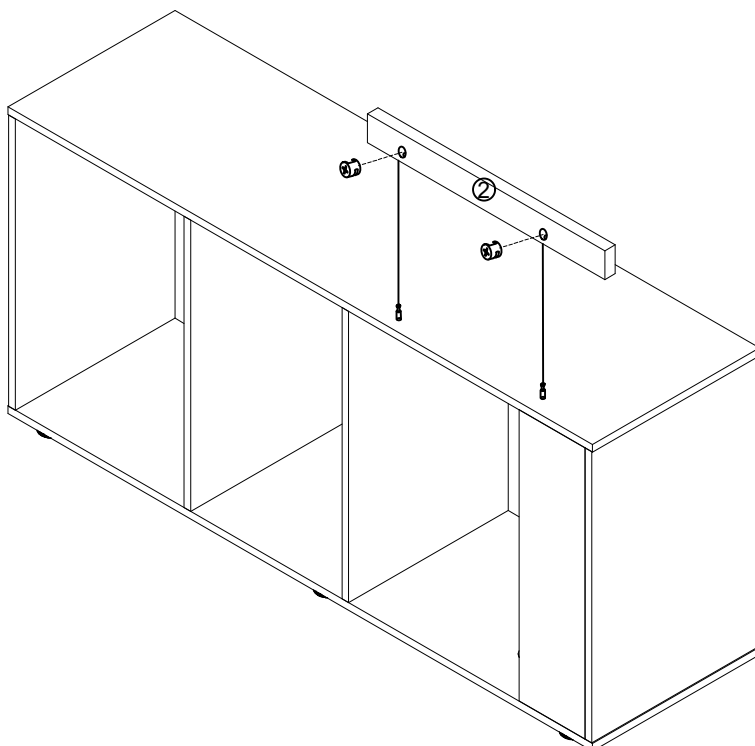


DG08-DO118


P.10


## ■ Assembly Steps

7

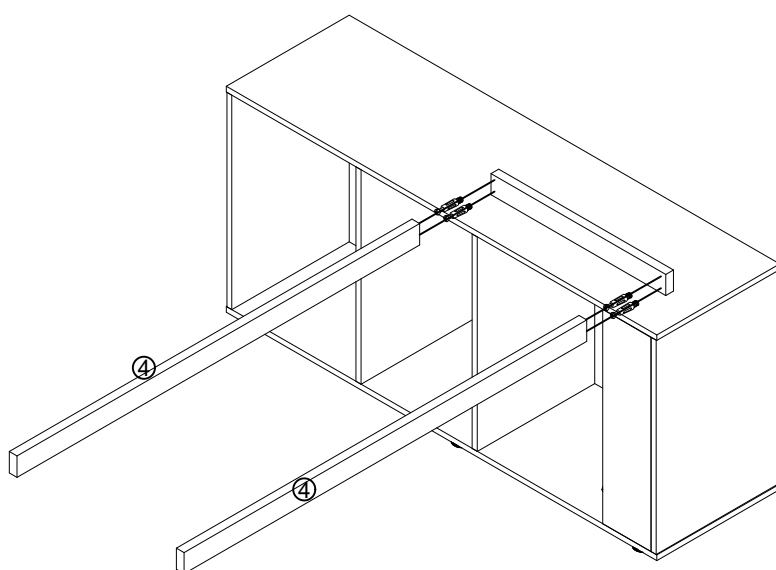


### ■ SCREWS


**A2**  $\varnothing 6 \times 32$   
 X 2

**A1**  $\varnothing 15 \times 11.5$   
 X 2

8



### ■ SCREWS

**A2**  $\varnothing 6 \times 32$   
 X 4

**A1**  $\varnothing 15 \times 11.5$   
 X 4

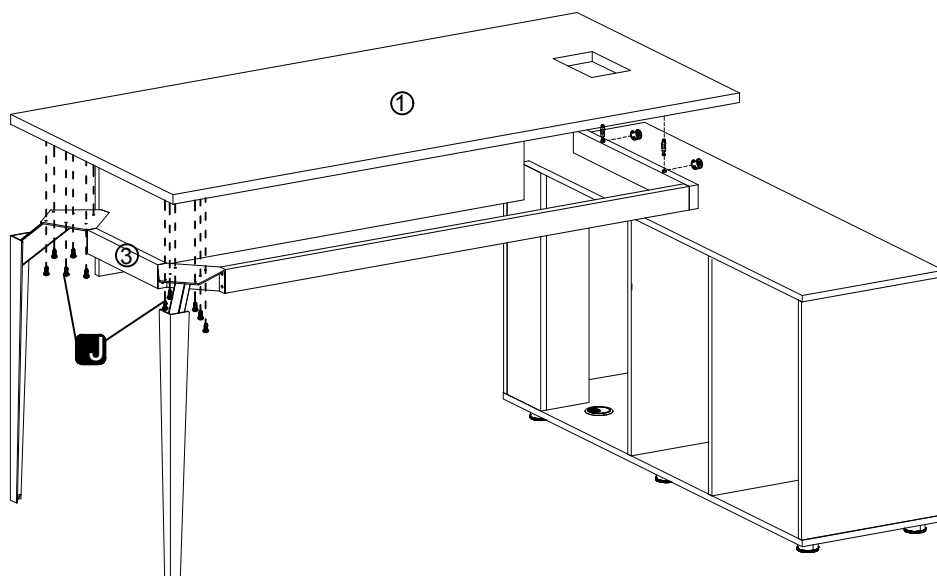


DG08-DO118

P.11

## ■ Assembly Steps

9



### ■ SCREWS

A2  $\varnothing 6 \times 32$



X 2

A1  $\varnothing 15 \times 11.5$



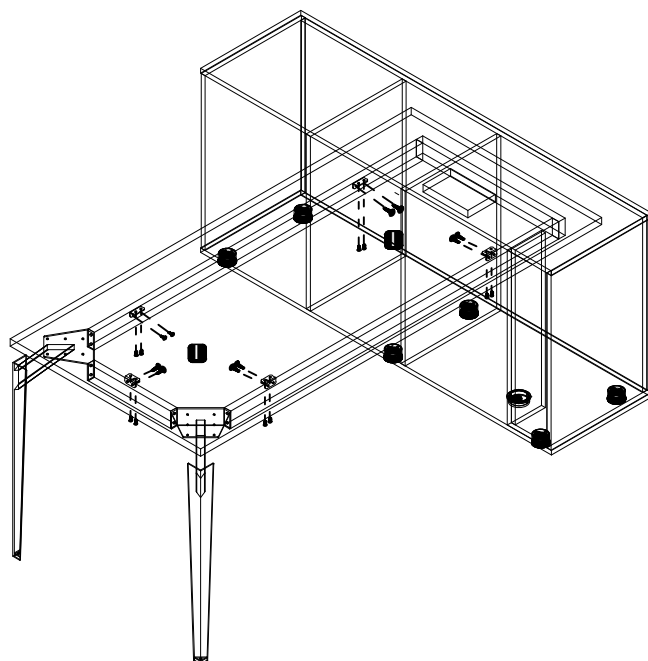
X 2

J  $4 \times 20$



X 10

10



### ■ SCREWS

X  $16 \times 16 \times 32$



X 5

I  $4 \times 16$



X 20

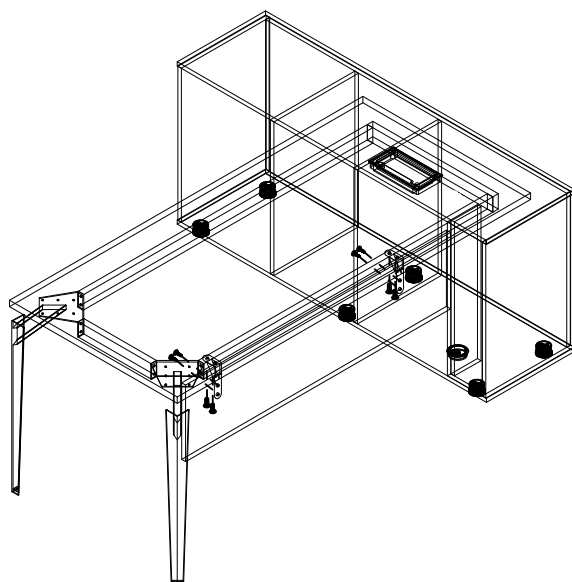


DG08-DO118

P.12


## ■ Assembly Steps

11



### ■ SCREWS

**Q** 170\*75\*25

 X 2

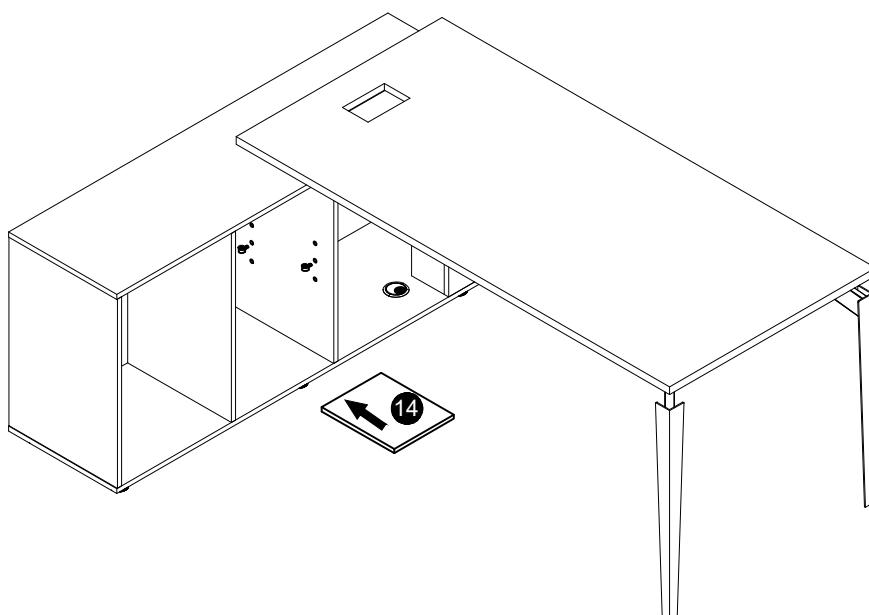
**O** M6\*16

 X 4

**I** 4\*16

 X 4

12



**F**

 X 4

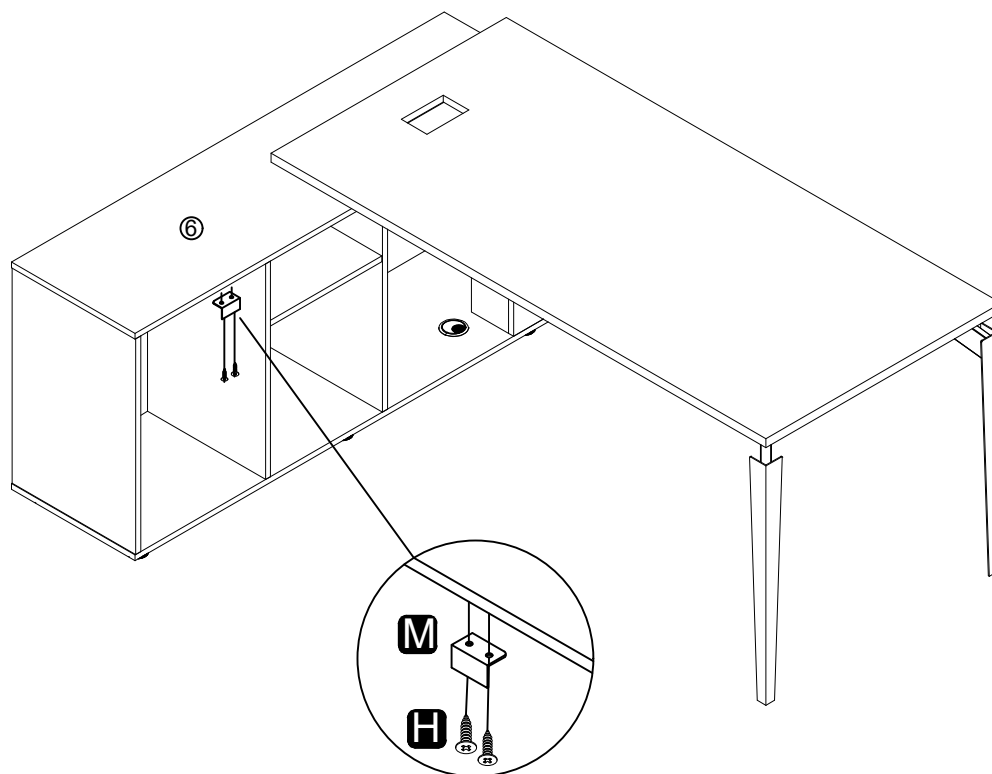




DG08-DO118

P.13

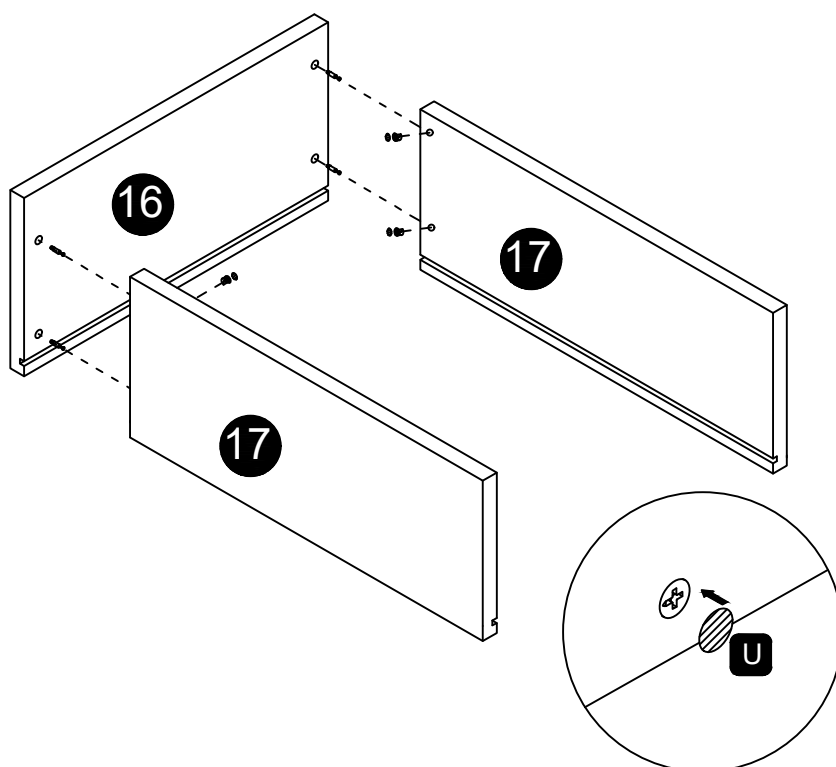
## ■ Assembly Steps




13



■ SCREWS	
<b>M</b>	
	X 1
<b>H</b>	3*12
	X 2

14

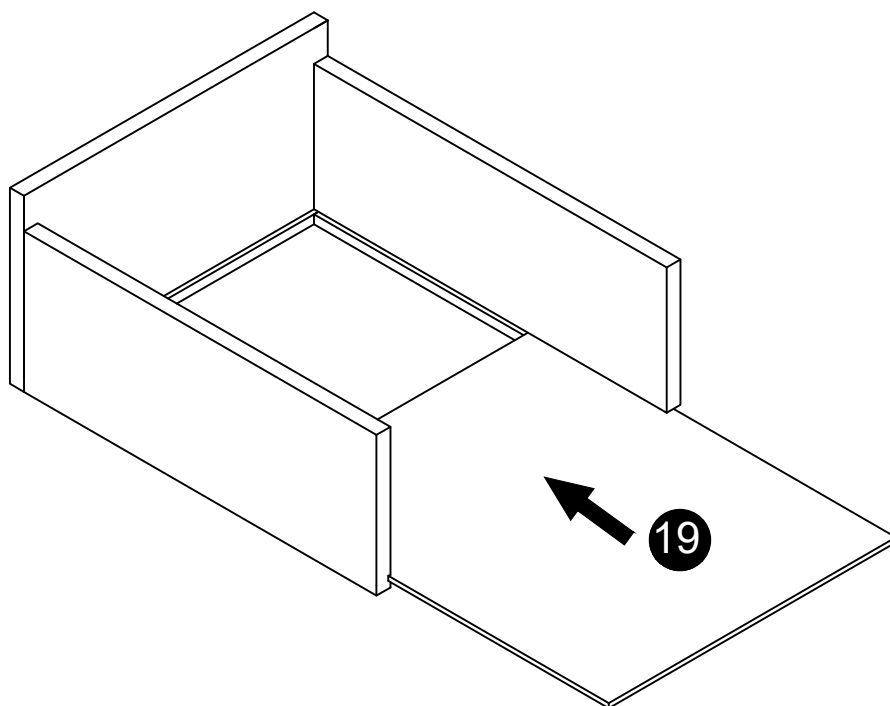


■ SCREWS	
<b>A2</b>	Ø6*32
	X 4
<b>A1</b>	Ø15*11.5
	X 4
<b>U</b>	
	X 4

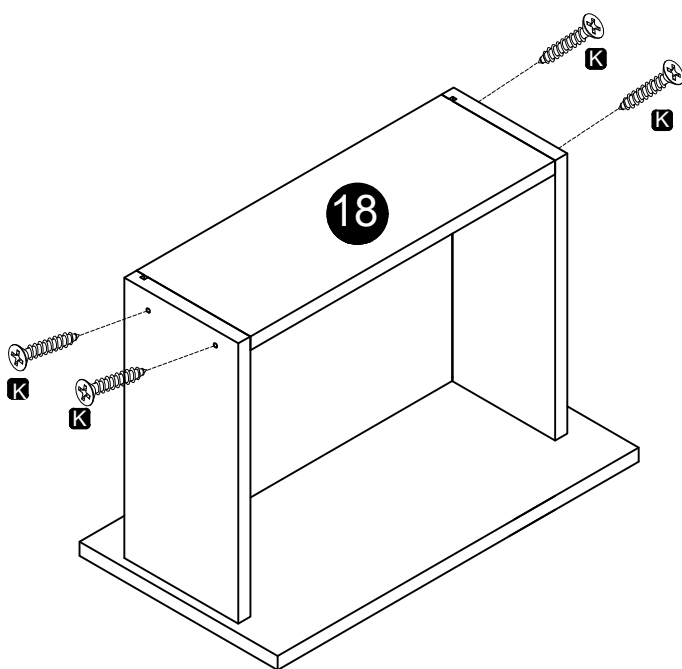



## ■ Assembly Steps

15



16



■ SCREWS	
<b>K</b>	3.5*35
	X 4

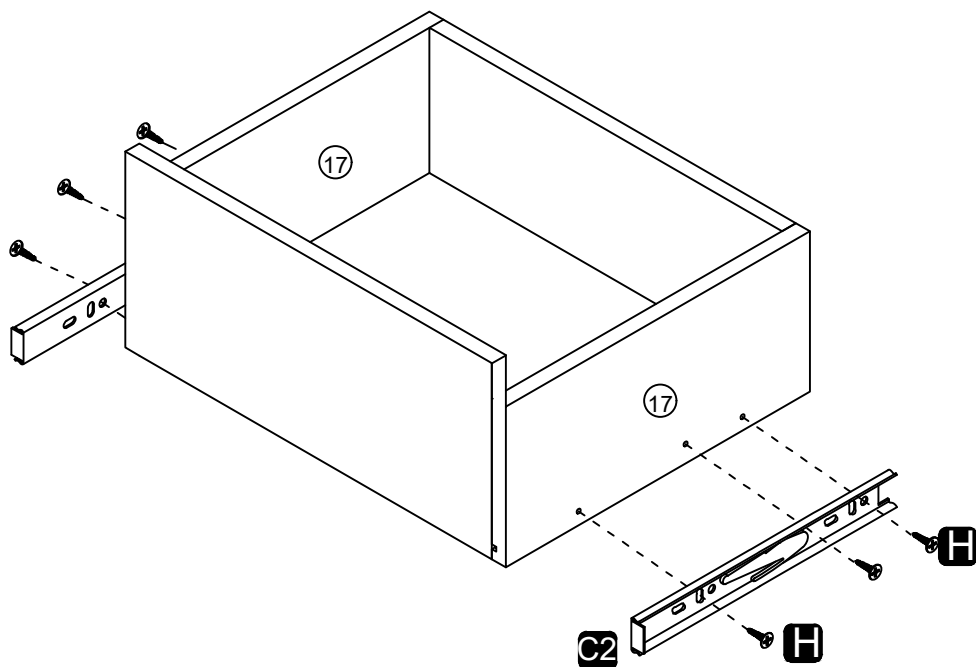


DG08-DO118

P.15

## ■ Assembly Steps

17



### ■ SCREWS

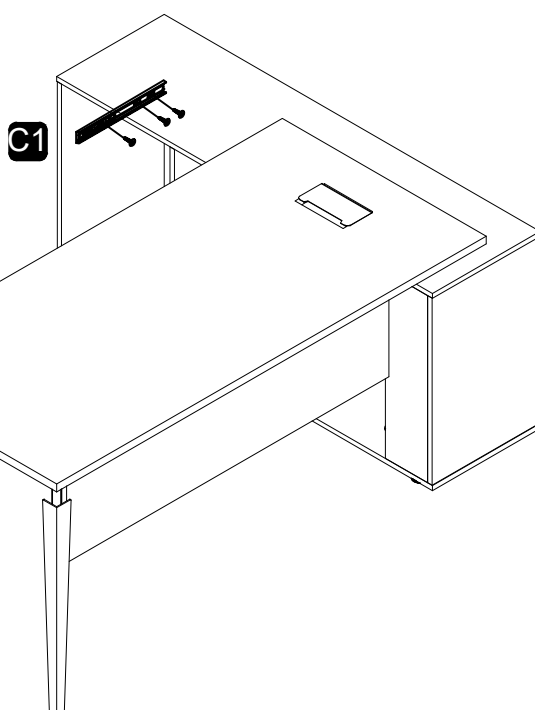
**H** 3.5\*12

 X 6

**C2** 12"

 X 2

18



### ■ SCREWS

**H** 4\*16

 X 6

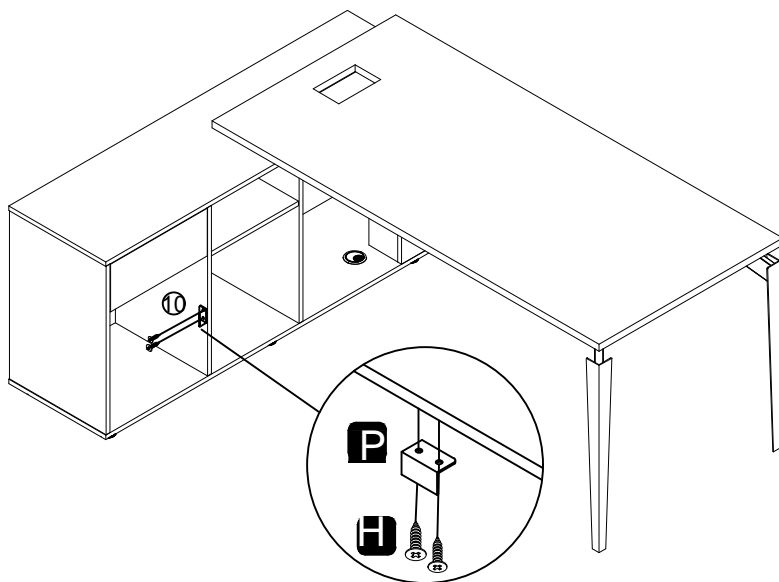
**C1** 12"

 X 2



## ■ Assembly Steps

19



### ■ SCREWS

**P**



X 1

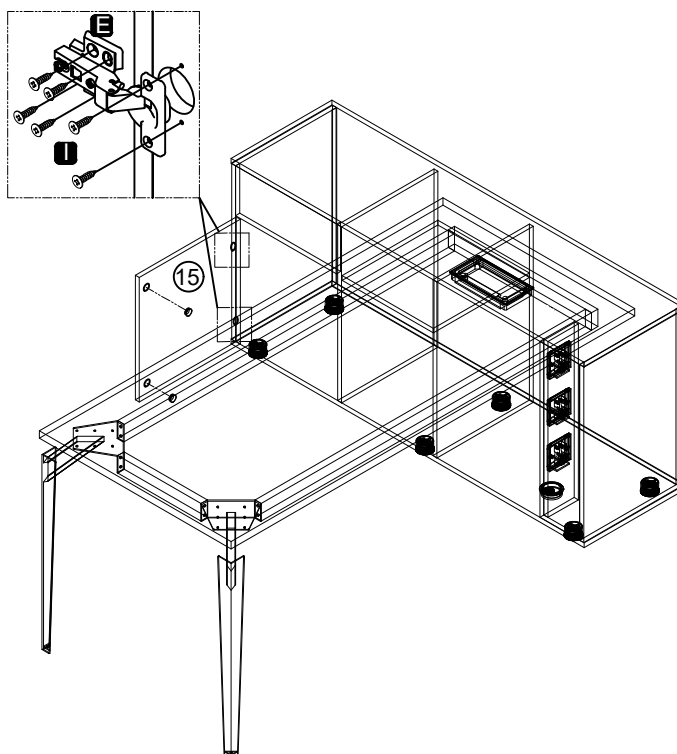
**H**

3\*12



X 2

20



### ■ SCREWS

**E**



X 2

**S**



X 1

**I**

4\*16



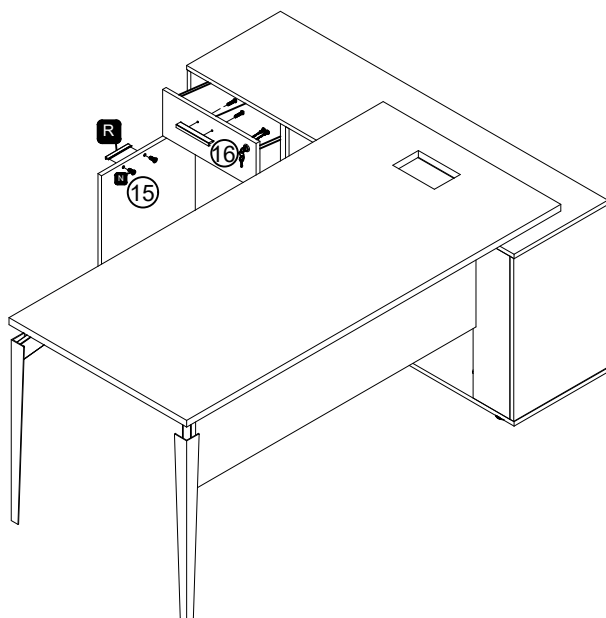
X12







## ■ Assembly Steps


21



### ■ SCREWS

**I** 4\*16  
 X 2


**M**  
 X 1

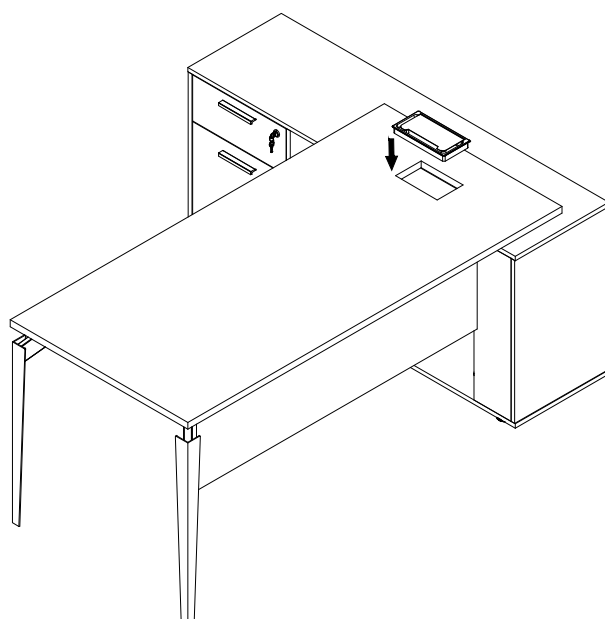
**N** M4\*20  
 X 4

**R**  
 X 2

## 1. Left side return executive desk

### ■ SCREWS

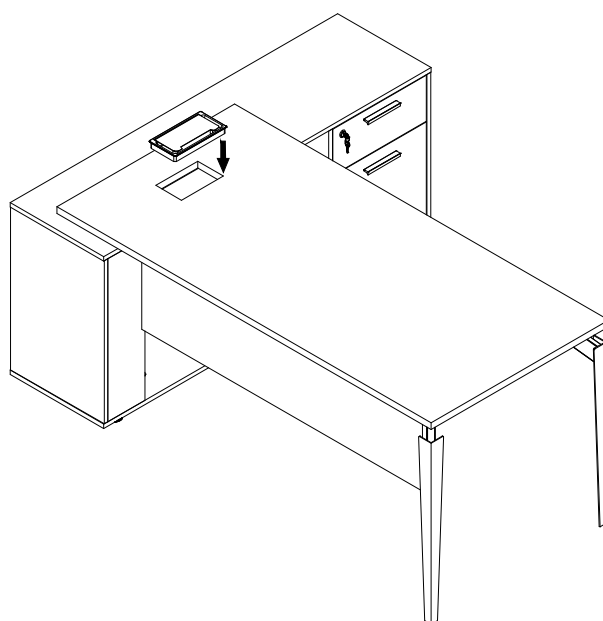
**V**  
 X 1





## ■ Assembly Steps

### 2. Right side return executive desk



## **FINAL NOTE:**

Do not drag the furniture as this may cause damage to the legs. Instead, ask at least 2 persons to lift carefully with caution from either end.

### **IMPORTANT: CARE GUIDE FOR YOUR MELAMINE BOARD FURNITURE**

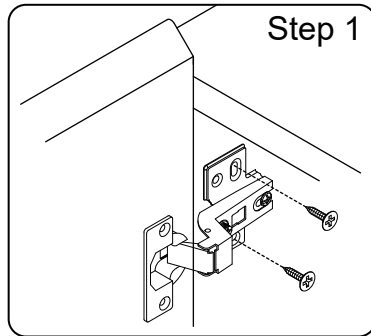
Please read up on important information regarding your furniture.

- Dust frequently with a clean damp, lint , free cloth.
- Avoid using chemicals or solvents when cleaning the furniture.
- Do not place hot objects on any furniture surface.
- Avoid exposing your furniture to strong sunlight.
- Do not expose your furniture to any liquids.
- Do not allow sharp or rough object scratch the surface of furniture.
- When moving furniture, do not drag it across the floor.

# Adjustment Diagram for Hinge

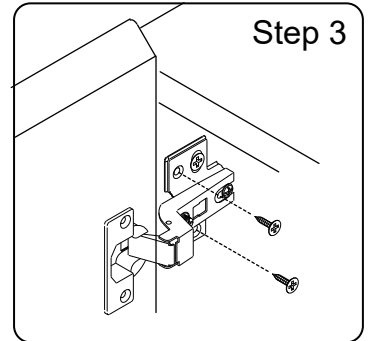
## Installation Notes:

To prevent issues such as uneven gaps during door installation, we have provided detailed instructions for adjusting the hinges below.



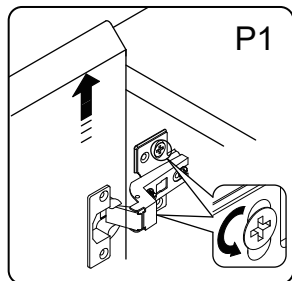
## General Instructions:

- To adjust the door position, you will need to loosen or tighten the screws on the hinge.
- It's important to adjust the screws in the elliptical hole positions as shown in the adjustment diagram.
- Ensure to adjust all hinges as described for uniformity.



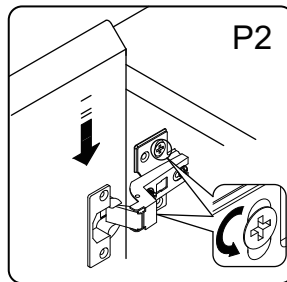
## Adjustment Instructions:

## Step 2



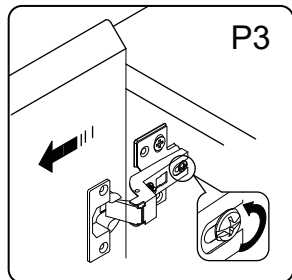
### 1. Raising the Door:

- Loosen the screw on the hinge in a counterclockwise direction at position P1.
- Lift the door to the desired height.
- Tighten the screw clockwise to secure the door in place.



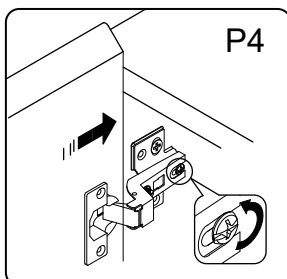
### 2. Lowering the Door:

- Loosen the screw counterclockwise at position P2.
- Lower the door to the correct position.
- Tighten the screw clockwise to secure.



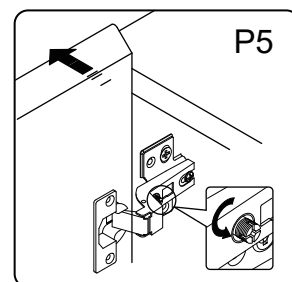
### 3. Moving the Door Closer to the Cabinet Frame:

- To move the door closer, loosen the screw counterclockwise at position P3.
- Pull the door outward to adjust, then tighten the screw clockwise.



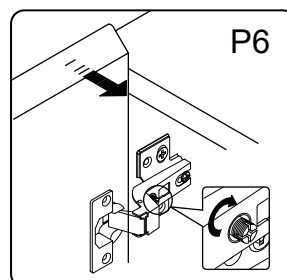
### 4. Pushing the Door Away from the Cabinet Frame:

- Loosen the screw counterclockwise at position P4 for adjustment.
- Push the door inward to the correct position, then tighten the screw clockwise.



### 5. Reducing the Gap Between the Door and Side Panel:

- Rotate the screw counterclockwise at position P5 for adjustment.



### 6. Increasing the Gap Between the Door and Side Panel:

- Rotate the screw counterclockwise at position P6 to adjust.

## Final Step:

- After making the necessary adjustments, tighten the screws of all hinges clockwise to complete the installation of the door.

## Adjustment Diagram for Hinge:

- Please refer to the adjustment diagram from P1 to P6 for a visual guide on how to make these adjustments.